

TOWN OF BETTERTON
Mayor & Council Meeting
December 11, 2018 @ 7:00 P.M.
Berterton, MD 21610

The Berterton Council Meeting was called to order by Mayor Sutton at 7:00 p.m.

IN ATTENDANCE: Mayor Sutton, Councilman Fracassi, Councilman Gilcrest, Councilman Marcy, Councilman Pyfer, Town Attorney Yeager, Town Manager Greenwell, and Town Clerk Dlugoborski.

RESIDENTS: Cheryl Fracassi, Candi Sorge, Mary Ann Wasko-Smith, and Larry Crew.

Others in attendance: Sgt. Lodge, Kent County Sheriff's Office

Moment of Silence in remembrance of Judy Kohl.

OPENING OF BIDS – Berterton Shoreline Stabilization Project – Mayor Sutton opened the two bids and read as follows:

1. Environmental Systems Analysis, Inc. (ESA)

Phase 1, Section 1 – Data Collection and Preliminary Assessment, Design Development – 30 %	\$30,487.00
Phase 2, Section 2 – Construction Document (CD) Development (to 100%) and Permitting	\$37,203.50
Section 1 & Section 2 Total Fee	\$67,690.50
Phase 1, Section 3 – Construction Management for Implementation and Construction Phase.	\$10,447.50
Section 1, Sections 2 and Section 3 Total Fee	\$78,138.00

2. George, Miles & Buhr, LLC (GMB)

Phase 1, Section 1 – Data Collection and Preliminary Assessment, Design Development – 30 %	\$36,465.00
Phase 2, Section 2 – Construction Document (CD) Development (to 100%) and Permitting	\$29,605.00
Section 1 & Section 2 Total Fee	\$66,070.00
Phase 1, Section 3 – Construction Management for Implementation and Construction Phase.	\$11,530.00
Section 1, Sections 2 and Section 3 Total Fee	\$77,600.00

We will be asking Jay Silcox to review the bids and give us a recommendation. There will be a meeting on Tuesday, December 18, 2018 at 7 p.m. to make a decision on these to bids.

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MINUTES: *Councilman Marcy motioned to approve the Mayor and Council Meeting minutes of the November 13, 2018 meeting and the Mayor and Council Workshop Meeting November 27, 2018; Seconded by Councilman Fracassi; all in favor.*

FINANCIAL REPORT: *Councilman Pyfer motioned to approve the November financial report; seconded by Councilman Gilchrest; all in favor.*

SHERIFF'S REPORT: Sgt. Lodge gave the report for the Month of November 2018: 20 Speed Assignments; 0 Warnings; 0 Citations; 0 DUI Arrest; 0 Criminal Complains; 4 Non-criminal Calls for Service. Fiscal Year 2018/19 November Overtime Expense – \$0.00.

GUEST SPEAKERS: None

COMMITTEE REPORTS:

BCC: No Report.

BCDC: Candi Sorge commented that the train show is Saturday, December 15th and Sunday, December 16th from 11 a.m. – 3 p.m. BCDC will be having some concerts in the spring in Judy Kohl's honor. Museum is closed until May.

Mayor Sutton stated that we have an opening on the Election board and also an opening on the Appeals board if you know anyone that is interested.

PLANNING: No Report.

APPEALS BOARD: No Report.

ROADS: No Report.

PARK: Bathhouse has been winterized and locked. We have received a new quote for the bathhouse roof, pump station 2 and adding the repair of the shed roof by the water tower. Bathhouse roof \$3,300; Pump Station roof \$1,800; and shed \$2,000. Total of \$7,100. Town Attorney, Tom Yeager advised that if this is awarded that the Vice Mayor should sign. *Councilman Marcy motioned to approved the submitted quotes, seconded by Councilman Gilchrest, Mayor Sutton abstained; 4 in favor; 1 abstained.*

SAFETY: Four 2 hour parking signs have been installed in front of town hall. A letter and email have been sent to the owner of the vehicle that is parked in this area. The owner will be given a period of time to move their vehicle due to the fact the person lives in Florida.

FIRE: Christmas Caroling will be on Saturday, December 15th.

Betterton American Legion will have their children's Christmas party on Saturday, December 15th from 3 p.m. – 5 p.m.

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WATER/SEWER: Mayor Sutton read a brief report from Jeff Miller, plant operator, on the performance of the plants in the last month. The town needs to purchase a rain/weather station for the WWTP to monitor the weather. Mayor Sutton met with a landowner on First Avenue about the excessive loud noise from the WWTP. We are looking into solutions as to fix the noise issue. One option is to replace the old blowers for a newer version with less noise.

SUSTAINABLE COMMUNITIES: Councilman Gilchrest met with the committee and suggest for the council to have the committee at the next workshop to go through

1. The list of projects
2. Invite the town to a ribbon cutting at the WWTP. Candi Sorge stated BCDC would like to help with this. Town Manager Greenwell commented that she has spoke with Jeff Miller about a tour at some point. Mayor Sutton suggested to have an open house in the spring and invite Governor Hogan to attend.
3. There are a lot of young people in town – conversation about some type of daycare in Betterton. Candi Sorge commented that the church just discussed this issue. The topic the church was discussing was to have a program for before/after and late opening of schools.

Trash: November 2018 – 9.89 Tons
Recycling: November 2018 – 2.17 Tons

TOWN MANAGER REPORT: Elizabeth Greenwell gave a brief overview of the grants that the town has received. The grant application for the Idlewhile pump station will be going out in the mail on Thursday. The pre-bid meeting for the Bayside Avenue Shoreline Stabilization was last week and we have received two bids.

UNFINISHED BUSINESS:

Council Committee Representatives –
Councilman Marcy will cover Planning/Zoning, Parks, and Human Resources
Councilman Gilchrest will cover Roads and Sustainable Committee
Councilman Fracassi will cover Water/Sewer and Human Resources
Councilman Pyfer will be Mayor Pro Tempore and will cover Safety

NEW BUSINESS:

OPEN FORUM / ANNOUNCEMENTS

Cheryl Fracassi stated that when she walks by certain street lights, they go out... Why is this??? Town Manager Greenwell will contact Delmarva Power.

December 15/16 - Train Show
December 18 – Mayor/Council Workshop to vote on Bids
December 24/25 – Town Offices Closed/Christmas (No Council Workshop)
January 1 - Town Office Closed
January 7 – Christmas Tree Pickup
January 22 – EASM Dinner (No Council Workshop)

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Councilman Gilchrest stated that the Sassafras Wildlife Management at Turner's Creek will take the undecorated Christmas Trees that the town picks up.

The old generator from the WWTP still needs to be moved to the water treatment plant.

The quarterly newsletter will be worked on next week. Please submit items you want included in the newsletter.

Councilman Pyfer questions why is the town going to spend \$20,000 on new blowers when they are only going to be used once in a while. We should spend less money for a sound proof box to put over them. There was discussion on this and we will check into other solutions.

The lights at the WWTP are very bright. We will check and see if we can put sensors on some of them.

A motion was made by Councilman Fracassi close the December 11, 2018 meeting; seconded by Councilman Gilchrest; all in favor.

Meeting adjourned at 7:56 p.m.

Respectfully submitted,

Sheila Dlugoborski, Town Clerk/Treasurer

Approved:

1/8/19