

**TOWN OF BETTERTON**  
**Mayor & Council Meeting**  
July 10, 2018 @ 7:00 P.M.  
Berterton, MD 21610

The Berterton Council Meeting was called to order by Mayor Sutton at 7:00 p.m

IN ATTENDANCE: Mayor Sutton, Councilman Fracassi, Councilman Marcy, Councilman Pyfer, Councilman Zellers, Town Manager Greenwell and Town Clerk Dlugoborski. Absent: Town Attorney Yeager.

RESIDENTS: Clyde Warren, Candi Sorge, Ilya Tlumach and Serge Tlumach.

Others in attendance: Leann Schenke, Kent News; Sheriff John Price, Kent County Sheriff's Office; and Rich Skilton, Southern Corrosion.

MINUTES: Councilman Zellers corrected the spelling in reference to the weeds (not wee) in the rain garden under BCDC of the minutes of May 8, 2018. Councilman Zellers motioned to approve the Mayor and Council Meeting minutes with noted correction of the May 8, 2018 meeting as well as the Mayor and Council Workshop minutes of the May 22, 2018 meeting and the Mayor and Council Workshop minutes of June 26, 2018 meeting; seconded by Councilman Pyfer; all in favor.

FINANCIAL REPORT: Councilman Zellers motioned to approve the June financial report; seconded by Councilman Marcy; all in favor.

GUEST SPEAKERS: Mr. Tlumach spoke to the council about the property located at 108 Ericsson Avenue which was up for tax sale. Mr. Tlumach has family that are the owners of the neighboring property. Mr. Tlumach is interested in acquiring the property and ask if the council would consider any leniency on the back taxes, water/sewer bills and special assessment bills. Mr. Tlumach stated that this a blighted property and they are willing to obtain and rehab/rebuilt dwelling. There was discussion on what permits would be needed if they choose to follow through. After much discussion the council agreed that the town cannot waive any of the debts pertaining to this property.

SHERIFF'S REPORT: For the Month of June 2018: 23 Speed Assignments; 17 Warnings; 17 Citations; 0 DUI Arrest; 0 Criminal Complains; 0 Non-criminal Calls for Service. Fiscal Year 2017/18 June Overtime Expense – \$416.12; Berterton Patrol Balance F/Y 2017/18 - \$2,741.57.

Sheriff Price reminded Mayor and Council to submit a letter to his office for reallocation.

Sheriff Price informed the council about the substance abuse campaign, Kent Goes Purple which is an initiative of the Kent County Sheriff's Office and Chestertown Rotary Club. This is a substance abuse awareness and prevention initiative that engages our community and our youth to stand up against substance abuse. They are asking the community to "Go Purple" as a sign of solidarity against substance abuse in Kent County. Projects include education messages, a 5K Color run and purple high school football game. Sheriff Price asked if the town would illuminate purple for the month of

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September in support of this cause. Kent Goes Purple is a component fund of the Mid-Shore Community Foundation and donations can be made to them.

National Night Out is August 7, 2018.

There was discussion about the overcrowding at the beach and parking. There used to be post and cable along the road side of the property which would alleviate some of the issues. Mayor Sutton will set up a meeting with Shelley Heller, County Administrator and Sheriff Price to work on a solution. Candi Sorge volunteered to be on a committee, Sheriff Price would like to be included.

Rich Skilton – Southern Corrosion. Mr. Skilton gave an overview of the company which maintains, clean, paint, etc. of water towers. Southern Corrosion has presented their proposal in the past as well as other companies. A few options were presented from Southern Corrosion. Councilman Marcy motioned to approve the \$40,000 for the first year and the annual fee of \$10,000 for each additional year. Councilman Zellers seconded. All in favor.

**COMMITTEE REPORTS:**

**BCC:** No Report

**BCDC:** BCDC is requesting someone from Council meet with the committee about the banners that need to be replaced in town. Council is seeking help from BCDC to help share the costs of banners.

**PLANNING:** There will be a meeting next Monday, July 16, 2018 for the sign ordinance.

**APPEALS BOARD:** No Report.

**ROADS:** New water leak on Main Street near Fourth Avenue.

**PARK:** Windows broke in bathhouse. They will be replaced with plexiglass.

**SAFETY:** No Report.

**FIRE:** Council received a thank you card for yearly allocation.

**WATER/SEWER:** Town Manager Greenwell gave an update on the new WWTP.

**SUSTAINABLE COMMUNITIES:** No Report.

Trash: May 2018 – 11.83 Tons  
June 2018 – not receive

Recycling: May 2018 – 2.20 Tons  
June 2018 – 2.22 Tons

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Town Manager Report 5/9/18 – 7/10/18 Hours Average of 29.14 hours

### Current Grant Applications

We did NOT receive the MHT grant for the Rigbie Steps. We are waiting to hear from MHAA.

No update on FEMA grant.

Wheeler Avenue – PER completed. CDBG and Community Legacy grants written by grant taskforce and submitted in June. Community Legacy came for a site visit. Spoke with Bill Parks and Bloomgarden family about easements. Mailed letters to residents. Held a public hearing.

Submitted mini-grant for the Mural on 6<sup>th</sup> Avenue. Grant was reviewed and further information provided to the grant committee. Answer anticipated next week. If the funding is received, the mural is to be completed by Betterton Day.

Grant update put in newsletter.

### Upcoming Grants

We are meeting with DNR on 7/24 to discuss additional grants for Wheeler Avenue.

We would like to complete a grant application for Playground equipment and Poured in Place for the 6<sup>th</sup> Avenue Park and Main Street Park.

### Main Street Outfall

Work is complete. Bramble has hired GreenScapes to maintain the plants for one year. Plants that have died will be replanted in the fall. Final report due 7/31.

Met with Carol and Kathryn Coney. They would like to set up a meeting with Mr. Yeager Re: Easement.

### Quarterly Reports

Quarterly report and Invoicing completed for Main Street Outfall and Critical Area.

### Pump Station #1

First part of the design for Idlewhile Pump Station #1 is complete. Waiting to see if money remains to complete it as part of the WWTP grant.

### Permits

Reviewed and approved sign permit for 208 Main St.

Renewed a permit for 9 Bayside for Electrical Work.

Spoke with MDIA about 7 permits in town from 2015-2017 that were issued and never followed up on to receive final inspections. MDIA will reach out to the homeowners.

Reviewed payments for building permits and MDIA fees with Sheila.

### LUCA/Census

Completed Census information for each house 11 houses were not counted in 2010 census. Information sent to LUCA. Put a request in newsletter for owners to make sure they have house numbers that meet 911 standards.

### Personnel Manual

Continued to work on Personnel Manual.

### UNFINISHED BUSINESS:

**Personnel Manual:** Mayor Sutton asked to have a few adjustments made to the presented manual.

**Page 12 # 1** Office hours are subject to change at the sole discretion of the Mayor and Council or their representative. *Take out “or their representative”*. ; **Page 12 #3** If an emergency arises on a weekend, employees must contact HRS... *change contact to notify*. **Page 12 # 5** should read *at a rate of \$75 per day to cover...*; **page 13 # 5** Non-emergent should read as *(non-emergency)*; **Page 13 e. # 1** *change he to “they” should consult HRS.*; **Page 17 g.** Bereavement Leave – *change from employee to*

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***Personnel Manual continued...***

**“employees”** Councilman Marcy motioned to remove Columbus Day and add Good Friday to the holiday list and to adopt the personnel manual with current adjustments; seconded by Councilman Zellers; all in favor.

**Golf Carts:** Councilman Marcy presented information about the golf cart policy that the town of Crisfield has in place. Mayor Sutton suggested to set up a meeting for public input and have Sheriff Price attend as well.

**Beach Overcrowding:** Mayor Sutton will be setting up a meeting with the County Administrator and Sheriff Price.

**2 Hour Parking Limit Signs in front of Town Hall:** Discussion about vehicles parked overnight/long term on Main Street in front of Town Hall. There was a suggestion to post “parking for town hall only” or “2 hour parking, violators will be towed”.

**NEW BUSINESS:**

Grant Priorities – table to another meeting.

Lawn Fees - will bring back to another meeting with suggested fees to mowing grass on private properties.

Inspection Fees from MDIA/Permits - Will table to another meeting and will review fees in place and make a suggestion of increase.

**OPEN FORUM / ANNOUNCEMENTS**

July 28 – Betterton American Legion – Beef & Beer Dinner 4:30 – 7:00 p.m.

August 3 – Fireworks at the beach at dusk sponsored by the Betterton Fire Company

August 4 – Betterton American Legion Breakfast – 7 a.m. – 10 a.m.

August 4 – Betterton Day

Councilman Zellers handed in his letter of resignation from town Council effective July 11, 2018. Town Council will seek someone to appoint to fulfill his seat. Said person will serve until next election and will need to run in that election if they wish continue fulfilling the seat. If said person does not receive votes for the 3<sup>rd</sup> seat the third top vote getter will fulfil the seat. Mayor Sutton thanks Councilman Zellers for his service in the council.

A motion was made by Councilman Zellers to adjourn the July 10, 2018 meeting; seconded by Councilman Marcy; all in favor.

Meeting adjourned at 9:19 p.m.

Respectfully submitted,  
Sheila Dlugoborski, Town Clerk/Treasurer

Approved:

August 14, 2018